

Apply to Transfer F-1 Checklist & Procedures



These guidelines apply to all foreign nationals who wish to transfer their I-20 to BEI.

Applying for Admission to BEI and Obtaining a Form I-20

Personal Information (+ dependents if applicable):

- Passport Photo Page copy
- Current Visa Page copy (including entry stamp)
- I-94 Arrival/Departure Record (<https://i94.cbp.dhs.gov>) copy
- I-797 receipt (only if received F-1 Status from Change of Status)
- I-20 Form (previously issued)

Financial Support:

Funding is determined by tuition, cost of living, miscellaneous costs, and dependents (if applicable).

Who is sponsoring your studies?

Your Own Funds:

- Bank Statements not older than 6 months with transaction history

Funds from a Sponsor (Parent, Relative, Friend):

- Bank Statements not older than 6 months with transaction history
- Support Letter signed by sponsor.

Government or Private Scholarship:

- Scholarship Letter (must include your name, duration of funding, and nature of funding)

BEI's Application:

- International Student Enrollment Agreement
- Dependent Addendum (if applicable)
- Foreign Student Advisor Report from Current School
- \$150 Registration Fee

Allow 3-5 business days to process your I-20 packet.

Available Sessions

Each cycle is 7 weeks long. To maximize language immersion, students must enroll in a minimum of two cycles.

Intensive English Program – Morning

Monday-Thursday / 8:30 AM – 1:30 PM

Cost per cycle: \$1,820.00

2025	
Cycle 1	January 06 - February 20
Cycle 2	February 24 - April 10
Cycle 3	April 14 - May 29
Cycle 4	June 02 - July 17
Cycle 5	July 21 - September 04
Cycle 6	September 08 - October 23
Cycle 7	October 27 - December 11

2026	
Cycle 1	January 05 - February 19
Cycle 2	February 23 - April 09
Cycle 3	April 13 - May 28
Cycle 4	June 01 - July 16
Cycle 5	July 20 - September 03
Cycle 6	September 07 - October 22
Cycle 7	October 26 - December 10